Summer Research Internship Fee-Waiver Bridge Program

In recognition of our commitment to increasing opportunities for summer research interns, I am authorizing a waiver of the University Services Fee (USF) administered by the Visiting Scholar and Postdoc Affairs program. This two-year program will be directed at high school students and undergraduates as well as K-12 teachers who have been invited to campus through domestically-based, externally-funded outreach and training programs. Starting Summer 2020, research interns covered under this bridge program will be subject to a reduced USF of $500.

To qualify for the fee waiver:

1. Research interns must be sponsored by a domestically-based, external agency, program or funding source.
2. Interns must be a high school student, undergraduate, or K-12 teacher.
3. Internships may not be longer than 3 months and are non-renewable.
4. Faculty must submit an exception letter that briefly describes the research, identifies who will supervise the intern, and the program/funding source.

For new grant proposals, faculty interested in hosting research interns should account for the reduced $500 per-student USF by including it in a “participant support costs fee” or similar budget line in their funding proposal budgets. The Sponsored Projects Office is currently in the process of generating guidelines on how to do so in future proposals, and should have them available in the next few weeks.

This program is designed to provide temporary relief for faculty hosting eligible individuals until the new fees have been incorporated into future, funded contracts and grants.

Approved

Randy Katz
Vice Chancellor for Research
June 7, 2018